



**Town of Rochester  
Board of Health**

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**ROCHESTER BOARD OF HEALTH BUILDING PERMIT INFORMATION FORM**

Title V, or the state regulations pertaining to septic systems was revised March 31, 1995. New provisions of the code require that inspection of septic systems be done prior to any change in the use or expansion of the facility where a building permit or occupancy permit is required from the building inspector. Septic inspections are necessary to ensure the proper operation, upgrade and maintenance of on-site sewage disposal systems.

Septic inspections are conducted by septic inspectors that are licensed by the Department of Environmental Protection. The Board of Health does not conduct the inspections but can provide a list of inspectors.

Depending on the proposed construction there are two types of septic inspections, Location inspections and Septic inspections. Location inspections are done where components such as septic tanks, d-box and leaching fields are confirmed by a septic inspector. They are usually located on a plan from the corners of the house. These inspections are conducted for such construction as enclosed decks or sunrooms, in-ground swimming pools and living room additions. These inspections also verify that additions are not placed on reserve areas of the septic system. Septic inspections are a more thorough exam of the septic tank, d-box and leaching field function. It is used to assess the performance of the system and evaluate the leaching fields. This is done to be sure that the proposed addition such as a bedroom can handle the added flow to the septic system. It also verifies that the components of the system are not located near the footings of the addition.

Be advised that for location inspections as-builts of the septic system are adequate information. Depending on the age of your septic system the as-builts may be on file in the Board of Health office.

***PLEASE NOTE THAT ONCE ALL OF THE INFORMATION IS OBTAINED, THERE MAY BE A 2 3 WEEK WAITING PERIOD FOR PERMITS TO BE PROCESSED. THIS IS DUE TO THE PART TIME AGENT FOR THE BOARD OF HEALTH.***

\*Please complete application on reverse side.